

GILMORTON NEIGHBOURHOOD DEVELOPMENT

PLANNING GROUP

Minutes of a meeting held on
11 July 2017

Present:

Julian Kent (Chair) (JK)

Ben Herbert (BH)
Gemma Bennett (GB)
Julie Simpkin (JS)
Colin Davies (CD)

Anthony Ashford (AA)
Roy Carter (RC)
Liz Philips (LP)

Apologies: Duncan Bennett, David Burgess, Sally Burgess, Richard Holmes, Jeanne Bessey, Colin Wilkinson.

17/M56 **Declarations of interest**

None

17/M57 **Minutes of the previous meeting**

The Group approved the minutes of the meeting held on 19 June 2017.

Proposed	Seconded
LP	AA

17/M58 **Matters arising**

None not covered by agenda items.

17/M59 **Chairman's Report**

No additional items.

17/M60 **Village Traffic Survey**

A formal proposal was received from ADC Infrastructure to confirm costs and scope of the Traffic Report. Confirmation was provided to ADC by JK that we wished to proceed and that a priority was to assess the school junction before summer holidays commenced.

JK to e mail proposal to group members for info. [Action **JK**]

LP reported that the survey has commenced and the school junction has been observed. Lutterworth Road is due to be shut for road works and also activity connected to installation of equipment at the Recreation Ground and we will advise ADC so they can work around. [Action : **LP**]

17/M51 **Draft Plan**

Issues have been experienced with accessing the Draft Plan via the One Drive facility and therefore proof reading progress has been slow.

A version will be downloaded and distributed to all so at least it can be reviewed off line.

[Action : **JK** to e mail document]

We should aim to have all initial comments back to CW by 31st July.

[Action **All** : Review the document once available : [**see previous minutes for considerations**]

An updated time plan is required to support the 2nd Finance application and should be used to provide an update on progress in Village Newsletter in September.

[Action : **JK** to update document]

Views

Various photos need to be collated into a best of and ensure they support the Plan as required.

[Action : Review at next meeting]

Heritage

CW has updated the Plan section relating to Heritage.

Traffic:

CW is waiting for information from Davidson Homes on the Ullesthorpe Road development. **No update on this available at meeting.**

The ADC Report will provide detail for the Transport section of the Plan.

Parking : Photos have been taken and more will be done to highlight issue. JK downloaded BH & CD photos into NDP Folder.

[Action : **All when passing**]

Green spaces:

The draft Plan lists 5 key Green Spaces. The Millennium Wood is missing and the section needs more detail plus accurately annotated maps.

Mapping Software

Outstanding action to obtain software licence.

[Action : **JK** to obtain licence]

The draft plan GNDP/17/09

17/M52 **FINANCE**

RC advised he had been in touch with Locality and registered our intention to apply for further grant funding on 6th July. We now have 30 days within which to follow up with a completed application form.

A potential issue has been identified, as to obtain the additional £6K finance our NDP would need to be categorised as a “ Complex Scheme “

On the assumption that we will qualify, the application form was completed as a draft.

There are limits on the amount we can apply for in a single application and this may require some management regarding phasing of major expenditure invoices.

RC will liaise with CW and advise the group if there are issues.

17/M43 **PUBLICITY REPORT**

Agreed that we should communicate on progress in the September Village Newsletter and that when the draft plan is ready for consultation we should use the Swift Flash to advise people to view / download the plan from the parish web site.

17/M44 **ANY OTHER BUSINESS**

None

17/M45 **DATE OF NEXT MEETING**

The Group agreed that the next meeting would take place on Monday 31st July at 8.00pm in the Village Hall.

[Action : **JK** Book Hall]